

Constitution of Letham Grange Curling Club

1. Name of Club

The Club shall be called Letham Grange Curling Club.

2. Objects

The Club shall be associated with, and shall conform to, all the Rules and Regulations of "The Royal Caledonian Curling Club" and any policies Letham Grange Curling Club adopts to its Constitution. The list of Members shall be divided into regular and occasional Members and Honorary Life Members.

3. Election of Office Bearers

At the annual General Meeting of the Members of the Club, the following Office Bearers shall be elected to form the Management Committee: a President, a Vice President, a Secretary, a Treasurer, a Match Secretary, an Assistant Match Secretary, a Representative from the Ladies Section, six Committee Members and, if desired, such Honorary Members as the Club may wish to appoint.

All elected Office Bearers, the Ladies Section Representative and the Committee Members have voting rights and, in the event of a tie, the President shall have a casting vote.

An immediate Past President shall serve ex officio on the Committee for one year; thereafter he or she may serve on Committee only on election at the Annual general Meeting.

The Office Bearers shall be elected annually but the President shall hold the office for two years. The Ladies Section Representative, as nominated by the Ladies Section, will serve for no more than three years. Each year, two of the six Committee Members shall stand down by rotation and not seek re-election for at least one year.

Nominations for election to the Management Committee shall be proposed and seconded and, in the event of the number of nominations exceeding the number of vacancies, the election shall be by ballot. Cases of equality of votes shall be decided by lot. An Auditor will also be nominated at the Annual General Meeting.

The Management Committee would appoint a Child and Vulnerable Adult Protection Officer in line with RCCC policy.

4. Club Property

The property of the Club both heritable and moveable shall be vested in the Management Committee on behalf of the Club. The club will not be responsible for the loss of or damage to curling stones or any property of any Members or any personal injury to the Members.

5. Election of Members

Membership will be open to all who have paid their subscriptions in terms of clause 7 hereof. However, no one shall be refused, unless for a good reason, and anyone expelled or prevented from joining the club will have a right of appeal.

6. Honorary Life Members

Honorary Life Members may be appointed at an Annual General Meeting who shall enjoy the full privileges of the Club but shall pay no subscription.

7. Annual Subscription

Annual subscription shall be fixed at each Annual General Meeting. Junior Members under 21 (on 30th June prior to the start of each season) will enjoy a reduced annual subscription to be fixed at each Annual General Meeting.

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The annual subscription shall be payable in advance on 31st October in each year; the Management Committee may impose a levy for late payment.

Any Member whose subscription remains unpaid on the 1st December in each year shall be barred the use and privileges of the Club and such Member shall thereafter be notified of the same. Any Member whose subscription is not paid on or before the 31st March following shall cease to be a Member of the Club; but nevertheless the Club shall be entitled to payment of the subscription in arrears.

8. Meetings

The Annual General Meeting of the Members of the Club shall be in May each year.

The Committee shall convene a Special meeting of the Club when it thinks necessary or when requested to do so in writing by 20 ordinary Members of the Club. Ten days intimation of such Meeting shall be given. The Notice calling the Meeting shall state the business. At all General Meetings and Special General Meetings of the Club, ten shall form a quorum.

The President, whom failing the Vice President, shall preside at all Meetings of the Club and Management Committee and failing both, a Chairman shall be elected by the Meeting. Besides a vote, the Chairman shall have a deliberative and a casting vote.

The Management Committee shall have the power to hold a Special Meeting without any previous notice, to transact any pressing business. Three shall form a quorum. The member who acts as Chairman of such Meeting shall, when the secretary is not present, furnish a note of the business transacted, to be recorded in the Minutes.

9. Duties of the Secretary and Treasurer

The Secretary shall keep a record of all the proceedings of the Club at the General, Special and Committee Meetings and shall call these Meetings and shall take charge generally of all papers. Books and other records belonging to the Club. At each Annual General Meeting, a Report of the proceedings of the Club for the past year will be given. Correct accounts and books shall be kept by the Treasurer showing the financial dealings of the Club. All monies shall be paid to the Treasurer whose receipt shall be sufficient. The financial year of the Club shall close on 31st March. The Annual Financial Statement of the affairs of the Club, duly audited, shall be submitted to the Annual General Meeting and approved.

10. Matches

The Management Committee will determine matches to be played by the Club, and the number of rinks.

11. Rules

The Management Committee may determine Rules which will be entered into the Secretary's Minute Book and publicised to the Members.

12. Amendments to Constitution

No amendments or additions to the foregoing Constitution shall be made unless as agreed by two thirds of the Members present either (a) at a General Meeting especially called for the purpose, or (b) at the Annual General Meeting. Notice of the proposed amendments of additions shall be notified to the Members of the Club ten days at least before the said Meeting.

13. Disputes

All disputes as to the Rules of the game, in which Club Members only are concerned, shall be decided by the Management Committee.

Any Child or Vulnerable Adult Protection issue will be dealt with by the Child Protection Officer, in line with RCCC guidelines, and then the Management Committee.